

# MANITOU SPRINGS SCHOOL DISTRICT 14

## MANITOU SPRINGS, CO

### BOARD MEETING MINUTES FOR Monday, October 24, 2011

Regular monthly Board of Education Meeting, present for the informal dinner were:

Anna Lord, Gino Mendoza, Glenn Noufer, Molly Stevens and Jennifer Farmer. Staff members present were: Ed Longfield, Tim Miller, Pat Urban, Glenn Hard, Chris Burr, Russ Vogel and Chris Briggs-Hale.

President Farmer called the meeting to order at 7:03 pm with the Pledge of Allegiance and Roll Call.

Present for the Board of Education meeting: Jennifer Farmer, Anna Lord, Gino Mendoza, Glenn Noufer and Molly Stevens.

Staff members present were: Ed Longfield, Melissa McElhaney, Pat Urban, Tim Miller.

Guests included: Jake Maksimowicz, Joe Morin, Elizabeth Drummond, Kelly Butts and Robin Schofield.

#### A. AGENDA

102411.01 Mrs. Stevens moved to approve the Agenda for October 24, 2011 as presented.

Mr. Noufer seconded the motion.

President Farmer requested a roll call vote: Mrs. Farmer voted aye, Mrs. Lord voted aye, Mr. Mendoza voted aye, Mr. Noufer voted aye, and Mrs. Stevens voted aye.

#### B. MINUTES

102411.02 Mrs. Lord moved to approve the minutes for September 26, 2011 as presented.

Mrs. Stevens seconded the motion.

President Farmer requested a roll call vote: Mrs. Farmer voted aye, Mrs. Lord voted aye, Mr. Mendoza voted aye, Mr. Noufer voted aye, and Mrs. Stevens voted aye.

## **C. RECURRENT**

1. Identification of members of the audience who are not listed on the agenda wishing to make a comment to the Board of Education.

At this time, Mr. Morin, parent, addressed the Board regarding the BOE minutes and has requested that they are posted on the website in a timely manner.

Mr. Morin also asked about a time frame for the iPad/laptop implementation for the high school for the 2012/2013 school year. Mr. Morin requested to be part of the process/decision making.

Mr. Longfield asked Mr. Morin to please address these kinds of issues with him first, stating that many of Mr. Morin's issues could be resolved efficiently.

2. Received and or Act on Correspondence

The Board members received an invitation to the Family Attachment Center.

Mr. Longfield received a thank you note from the Jack Willie family. They thanked the district for the nice dedication of the "Jack Willie Gymnasium" on October 2<sup>nd</sup>, for their late father, husband and a former school teacher.

## **D. NEW BUSINESS (PART 1)**

Mr. Maksimowicz addressed the Board and reviewed his recommendations with the board.

### 2011-2012 AUDIT

102411.03            Mrs. Lord moved to adopt the proposed 2011-12 Audit as presented.

Mrs. Stevens seconded the motion.

President Farmer requested a roll call vote: Mrs. Farmer voted aye, Mrs. Lord voted aye, Mr. Mendoza voted aye, Mr. Noufer voted aye, and Mrs. Stevens voted aye.

## **E. REPORTS**

1. Superintendent's Report

Mr. Longfield reviewed his written report and there were no questions.

2. Board of Education Reports

a)     Board of Cooperative Education Services: Glenn Noufer and Molly Stevens

- b) Community Relations: Jennifer Farmer and Molly Stevens

The Manitou Springs Education Foundation are accepting applications for their 2011 Fall Holly Reimer Mini-Grant cycle. Applications are due October 29th and will be announced mid November.

- c) Governmental Relations: Anna Lord
- d) Pikes Peak Alliance: Tim Miller

The next meeting will be December 2, at 8am. There will be an update on legislation.

- e) District Accountability Advisory Committee: Gino Mendoza

Mr. Mendoza was absent from the meeting, Mr. Longfield gave the update.

The DAAC is working towards having a strong parental communication network. The committee came up with ideas on how to reach out to families in need and establish systems of support to connect parents within our district.

### **3. Staff**

- a) Assistant Superintendent: Tim Miller

Mr. Miller updated the Board on the General Fund Balance. There has been an increase of \$227,000.

District enrollment is above our budgeted number. It has increased by 5 as of today.

- b) Director of Instructional and Special Programs: Pat Urban

### **PLC initiatives**

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#### *UPES*

continues, under Chris Briggs-Hale's leadership, to build strong, foundational working agreements so that they can move forward effectively as a team. As a new principal, this seems to be providing him the opportunity to build relationships with staff, and to clearly set and communicate his vision for the school.

*MSES* is building on their work from last year, using PLC time to examine how they are addressing ELs (Essential Learnings) and to begin using data from newly created pre/post test documents for those ELs.

*MSMS* teachers are each part of two PLC groups, one a grade level team and the other a content level team. This is affording them the opportunity to begin the work analyzing skill vs. content for all students across subjects, while implementing their new iPad initiative.

*MSHS* staff is implementing an advisory curriculum during their Primetime block. In order to support staff on this initiative, they are meeting together for training every other Tuesday morning. Content level teams are meeting for PLC time on Wed. mornings, and each group has turned in goals to Mr. Hard for their group. They are also using time to begin planning for iPad implementation in their building.

### **Manitou Springs Fine Arts Institute –**

The after school Fine Arts Institute is off and running, with a variety of music-based classes for elementary & middle school students. We had a large turnout in elementary, and are in the process of splitting those classes into 2 different days so that kids can get a smaller group experience. The middle school program has fewer students and we had no interest from the high school, except for a couple of kids interested in a bluegrass ensemble. We are still trying to make that work. There has been good response from local musicians interested in teaching, but scheduling continues to be somewhat challenging. We continue to be in conversation with the Manitou Springs Arts Academy so that the two initiatives support each other and are not seen as competition. Our best hope for this semester is to finish strong and have momentum that will carry us into second semester. I am exploring a few different options regarding continued management, and will keep you posted as information changes.

### **S.M.A.R.T.E. Design, etc.**

This new class is busy creating and building, with many ideas and options on the horizon. Steve Wood, of Concrete Couch, is beginning collaboration with Kolin Campbell (class facilitator) to see how they can expand opportunities. Additionally, Steve is going to be working with our new Director of Building & Grounds to coordinate projects in support of school district needs. Planned projects include new bicycle racks for the high school area and “beautification” of our existing trash areas.

## **F. CONSENSUS/ROUTINE ITEMS**

102411.04                      Mrs. Stevens moved to approve the following Routine/Consensus Items.

   Mr. Mendoza seconded the motion.

1. Resignations/Leave of Absence/Retirement/Transitional Retirement/Maternity Leave
  - a) **Certified**
  - b) **Classified**
2. Employment
  - a) **Certified**

**c) Classified**

- Danny Gieck – Director of Buildings and Grounds

3. Substitutes

- Susanne White – Certified
- Stacy Bolden – Para Sub
- Jennifer Young – Certified
- Julie Goldstein – Classified
- Jasmine Larson - Certified

President Farmer requested a roll call vote: Mrs. Farmer voted aye, Mrs. Lord voted aye, Mr. Mendoza voted aye, Mr. Noufer voted aye, and Mrs. Stevens voted aye.

Break 8:23 pm

Returned 8:27 pm

**G. UNFINISHED BUSINESS**

- Board Policies
  - BBD: Governance Process: 2<sup>nd</sup> Reading

102411.05 Mrs. Stevens moved to adopt Policy BBD: Governance Process on the 2<sup>nd</sup> Reading as presented.

Mr. Noufer seconded the motion.

President Farmer requested a roll call vote: Mrs. Farmer voted aye, Mrs. Lord voted aye, Mr. Mendoza voted aye, Mr. Noufer voted aye, and Mrs. Stevens voted aye.

- GBEB: Staff Conduct: 1<sup>st</sup> Reading

102411.06 Mrs. Stevens moved to adopt Policy GBEB: Staff Conduct: 1<sup>st</sup> Reading as presented.

Mrs. Lord seconded the motion.

President Farmer requested a roll call vote: Mrs. Farmer voted aye, Mrs. Lord voted aye, Mr. Mendoza voted aye, Mr. Noufer voted aye, and Mrs. Stevens voted aye.

## **H. NEW BUSINESS (PART 2)**

- Board Policies

- JS: Student use of Internet/Electronic Communications: 1<sup>st</sup> Reading
- JS-E: Accepting Use Agreement – Sample Policy

Policy moved to second reading

- BEDH: Public Participation at School Board Meetings: 1<sup>st</sup> Reading

Policy moved to second reading

## **I. FUTURE AGENDAS**

Mr. Longfield will be scheduling a CASB meeting with Jane Urschel and or Jim Nigel with new BOE member on Policy Governance. This meeting will be at least 3 hours, with dinner.

## **I. EXECUTIVE SESSION**

102411.07                      Mrs. Stevens moved to enter into Executive Session,  
C.R.S. 24-6-402:4 (H): Discussion of Individual Student to  
include Mr. Longfield and the Board of Education Members.

Mrs. Lord seconded the motion.

President Farmer requested a roll call vote: Mrs. Farmer voted aye, Mrs. Lord voted aye, Mr. Mendoza voted aye, Mr. Noufer voted aye, and Mrs. Stevens voted aye.

## **K. ADJOURNMENT**

102411.08                      Mrs. Lord moved to adjourn from Executive Session at 8:42  
p.m.

Mrs. Stevens seconded the motion.

President Farmer requested a roll call vote: Mrs. Farmer voted aye, Mrs. Lord voted aye, Mr. Mendoza voted aye, Mr. Noufer voted aye, and Mrs. Stevens voted aye.